

Issue	Discussion	Outcome/Recommendations
Next Meeting is on April 7, 11:00 AM 1654 The Alameda		
Attendance	<p><u>Present:</u> Richard Rapacchietta, First Vice-President Mark Hand, Secretary Glenn Payne, Treasurer Amando Cablas, Member at Large Tammy Henry, Member-at-Large Mary Mitchell, Member-at-Large</p> <p><u>Others present:</u> Randy Johnese, CEMA Business Representative</p> <p><u>Absent:</u> Edna Esguerra, Board President Dolores Morales, Second Vice-President Tom Starkey, CEMA Business Representative</p>	
I. Call to Order	11:05 AM by Vice-President, Richard at 11:06am	
II. Presentations to the Board	Liz Kniss, BOS Candidate Interview	
III. Agenda Review and Approval	<p>Add Action Item G. Unity in Diversity Day</p> <p>Add Informational Discussion Topic E. E-Board Meeting Date change</p> <p>Move from Action Item "C." to Discussion F. Bridge funding to OE3</p>	
IV. Consent Items	<p>Review and Approval of Minutes:</p> <p>Motion to approve minutes of Feb 26, 2008 with no changes.</p>	<p>m.s.c. Cablas/Mitchell All in favor.</p>

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	<p>Motion to approve minutes of Mar 10, 2008 with corrections to Executive Board training dates.</p>	<p>m.s.c. Cablas/Mitchell All in favor.</p>
<p>V. Action Items</p>	<p>A. EEOC appointment No action taken</p> <p>B. Vacant Board position appointment No action taken</p> <p>C. Secretary appointment Motion to approve Mark Hand as new CEMA Secretary</p> <p>D. Treasurer appointment Motion to approve Glenn Payne as new CEMA Treasurer</p> <p>E. Dues committee co-chair appointment No action taken</p> <p>F. Unity in Diversity Day County wide Unity in Diversity Day is May 6th. 10:30a to 1:30p at 70 W. Hedding.</p> <p>Motion to approve \$500 (same amount as last year) contribution. Tom will follow up to get the Check written.</p>	<p>Board will request a Bio and Statement from each interested candidate. Randy to follow up with Edna to identify all who are interested.</p> <p>Board will invite all candidates to the next board meeting for interviews.</p> <p>m.s.a. Rapacchietta/Mitchell All in favor.</p> <p>m.s.a. Rapacchietta/Mitchell All in favor.</p> <p>Board decided no need for a co-chair at this time.</p> <p>m.s.a. Rapacchietta/Payne All in favor.</p>

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<p>VI. Informational Discussion Topics</p>	<p>A. CEMA Business Representatives Report</p> <p><u>Randy Johnese</u></p> <p>Personnel Board appeal for Probation member regarding 2 week suspension scheduled for May.</p> <p>VMC Member was terminated and failed to follow up on last chance offer. A follow up: The appeal on this came up quickly (4/4) and, as our attorney's have had no opportunity to review this, we are requesting a continuance.</p> <p>Assisting a member with a response to a written counseling.</p> <p>Held meetings with County Assessor over differences he is having with County Executive regarding budget.</p> <p>Will be meeting with Director of Dept of Child Support Service and a group of Management analysts to discuss proposal to delete 2 management analyst positions.</p> <p>Several members have contacted Randy with concerns regarding the Deloitte study. Randy is attempting to set up a meeting with Kim Roberts for follow up.</p> <p>The CEMAGRAM was delivered to the mailer last Friday.</p> <p>The liaison page has been updated on the WEB site.</p> <p>The Executive Board page had been updated on the WEB site.</p> <p>The Executive Board minutes are current as of today.</p>	
	<p>B. President's Report</p> <p>No Report</p>	

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	<p>C. CEMA Executive Board Training for 2008</p> <table border="1"> <thead> <tr> <th>Session Topic</th> <th>Date</th> <th>Time</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>Team Development</td> <td>29-Feb-08</td> <td>9:00a - 4:00p</td> <td>1555 Berger Dr. Bldg. 2, 2nd Flr</td> </tr> <tr> <td>Team Development</td> <td>13-Mar-08</td> <td>9:00a - 4:00p</td> <td>1555 Berger Dr. Bldg. 2, 2nd Flr</td> </tr> <tr> <td>Setting the Vision</td> <td>19-Mar-08</td> <td>9:00a - 12:00p</td> <td>1555 Berger Dr. Bldg. 2, 2nd Flr</td> </tr> <tr> <td>Strategic Outline</td> <td>4-Apr-08</td> <td>1:00p - 4:00p</td> <td>1555 Berger Dr. Bldg. 2, 2nd Flr</td> </tr> <tr> <td>Strategic Roadmap</td> <td>10-Apr-08</td> <td>9:00a - 12:00p</td> <td>1555 Berger Dr. Bldg. 2, 2nd Flr</td> </tr> <tr> <td>Strategic Roadmap</td> <td>23-Apr-08</td> <td>9:00a - 12:00p</td> <td>1555 Berger Dr. Bldg. 2, 2nd Flr</td> </tr> </tbody> </table>	Session Topic	Date	Time	Location	Team Development	29-Feb-08	9:00a - 4:00p	1555 Berger Dr. Bldg. 2, 2nd Flr	Team Development	13-Mar-08	9:00a - 4:00p	1555 Berger Dr. Bldg. 2, 2nd Flr	Setting the Vision	19-Mar-08	9:00a - 12:00p	1555 Berger Dr. Bldg. 2, 2nd Flr	Strategic Outline	4-Apr-08	1:00p - 4:00p	1555 Berger Dr. Bldg. 2, 2nd Flr	Strategic Roadmap	10-Apr-08	9:00a - 12:00p	1555 Berger Dr. Bldg. 2, 2nd Flr	Strategic Roadmap	23-Apr-08	9:00a - 12:00p	1555 Berger Dr. Bldg. 2, 2nd Flr	
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	<p>D. CEMA Committee Assignments and Reports</p> <p>1. Dues Committee</p> <p>Edna is on vacation this week, and Mark agreed to send some information to committee members and propose a next meeting date.</p> <p>2. Political Action</p> <p>a. District 2 BOS seat</p> <p>Motion to endorse Richard Hobbs, the amount of \$500 and to provide volunteers pending the outcome of the South Bay Labor Council recommendations.</p> <p>Motion to table till after the 04/02 Labor Council decision.</p>	<p>motion not seconded.</p> <p>m.s.a. Mitchell/Payne 1 abstained, 4 in favor 1 opposed</p>																												

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	<p>b. District 3 BOS seat</p> <p>Motion to endorse Dave Cortese, the amount of \$500 and to provide volunteers. This was followed by discussion on how the PAC reached their recommendation.</p> <p>c. District 5 BOS seat</p> <p>Motion to endorse Liz Kniss, the amount of \$500 and to provide volunteers</p> <p>The COPE Banquet was attending by Tom, Edna, Amando, Mark and CEMA members. Mark and Amando were invited to sit with Liz Kniss.</p> <p>3. Communications Committee</p> <p><u>CEMAGRAM</u> We feel the current process for proof reading works well, and suggest we continue with this method.</p> <p>We want the proof readers to also read the articles and report any discrepancies or potential controversial statements for review.</p> <p>Any article that needs reviewed would be first send back to the author with a statement on why we are requesting a change.</p> <p>If compromise can't be made, the article will be presented to the Board for recommendations.</p> <p><u>Surveys</u> We are recommending that CEMA subscribe to a website called 'Survey Monkey' to begin to conduct Monthly Surveys.</p>	<p>m.s.a. Cablas/Hand 1 abstained, 5 in favor.</p> <p>m.s.a. Cablas/Mitchell 1 abstained, 5 in favor.</p>

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	<p>We recommend to notify the members of the first survey by doing a mailing to their homes, and let them know further surveys will not be mailed, as we plan on monthly surveys and they should begin checking the website regularly.</p> <p>The survey will be available for all committee's to use. Committees should submit their survey to the communications committee to be placed in a queue for publication. (surveys will be presented to Board for authorization prior to being placed online)</p> <p><u>Membership Address updates</u> The committee is suggesting we pay the "address correction request" fee on a near future mailing, so the post office will return updated address to the CEMA office. We also want to begin to work all returned mail and attempt follow up with members to get correct addresses.</p> <p>4. South Bay Labor Council Mary attended the meeting.</p> <p>5. Treasurers Report No report</p> <p>6. Professional Development Next PD event Pete McHugh will speak at Wyndham on Friday April 18th 11:30am seating, 12:30pm program</p> <p>After this event, the next planned event will be late August or Early September.</p> <p>7. Scholarship Committee The deadline has been extended till April 30th. The committee will be meeting in early May to choose recipients.</p>	

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	<p>E. Meeting Dates Those present requested we move the meeting dates back to our original schedule of 1st and 3rd Mondays. Mark will email all board members to notify the 2 absent members of our wishes. If no opposition voiced, then we stand on this, and our next meeting is now scheduled for April 7, 2008.</p>	
<p>VII. Announcements/Kudos</p>	<p>Announcement:</p> <ul style="list-style-type: none"> • Asian Law Alliance @ Fairmont Friday 3/28 6pm. Mary and Glenn will attend. • Kudos to PAC Committee for all their hard work with the interviews. • Kudos to our New Members • Kudos to our New Secretary • Kudos to our New Treasurer • Kudos to everyone for ending our meeting on time • Kudos to Mary and Laura 	
<p>VIII. Next Agenda</p>	<p>Items to carry over identified</p> <ul style="list-style-type: none"> • Unity in Diversity Day. Staffing the CEMA Table. • EEOC Appointment • Vacant Board position interviews and appointment • Membership committee Chair appointment • Communication committee Chair appointment 	
<p>VIII. Meeting Adjournment</p>	<p>1:07PM</p>	