

Issue	Discussion	Outcome/Recommendations
<b>Next Meeting is on August 20, 11:00 AM 1654 The Alameda</b>		
Attendance	<p><u>Present:</u>                      Richard Rapacchietta, First Vice-President                      Dolores Morales, Second Vice-President                      Trish Haines, Secretary                      Mary Mitchell, Member-at-Large                      Eric Goodrich, Member-at-Large                      Amando Cablas, Member at Large                      Mark Hand, Member-at-Large</p> <p><u>Others present:</u>                      Tom Starkey, CEMA Business Representative                      Randy Johnese, CEMA Business Representative</p> <p><u>Absent:</u>                      Edna Esguerra, Board President                      Peter Pham, Treasurer</p>	
I. Call to Order	Richard Rapacchietta, First Vice-President at 11:07 AM	
II. Presentations to the Board	none	
III. Agenda Review and Approval	Addition of Emergency Board Meetings to discussion topics.	
IV. Review and Approval of Minutes	Minutes of July 16 <sup>th</sup> reviewed. Need for change in next meeting date from August 3 <sup>rd</sup> to August 6 <sup>th</sup> noted. Minutes of July 18 <sup>th</sup> reviewed. Change from Randy to Don, under presentations, reflecting calculation made by. Minutes amended and approved.	Trish to make amendments, corrected copy to Randy and Rachel.
V. Consent Items	None	

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<p>VI. Action Items</p>	<p>A. CEMA membership survey                      OE3 dues structure change proposal not yet finalized, it is to be debated and voted upon in district meetings in October.                      Are we at the point of surveying our membership?                      Should we wait for Edna to return from vacation before any decisions are made?                      Should we form an advisory committee to brainstorm options and report recommendations back to the Executive Board?                      What would we task an advisory committee with?</p>	<p>Amando, Mark, Richard, Eric and Mary are interested in participating on an ad-hoc dues committee.                      The board agreed to task the committee with researching all options and reporting recommendations back.                      Richard to email Edna with a request to appoint a sub-committee.</p>
	<p>B. Finance Guidelines for retirements                      It would be fiscally prudent to adopt a standard \$ amount to be applied to retirement parties, to minimize cost.                      Past practice involved a year-end party in which retirees and new members were recognized.                      Historically, the cost for the dinners for significant others and spouses is born by the member.                      Motion floated and approved</p>	<p>Effective 09/01/07:                      Annual dinners in which the new board members are welcomed, and departing board members are recognized.                      Standard award not to exceed the cost of Sheila's plaque.                      CEMA to pay for cost of the dinners for the Exec. Board, Reps, Office support person and honorees.</p>
<p>VI. Informational Discussion Topics</p>	<p>A.CEMA Business Representatives Report  <u>Tom Starkey</u>                      1. FPPC report:                     <ul style="list-style-type: none"> <li>• Tom shared the details of the FPPC report. It is filed in the CEMA office for future reference. Peter has expressed concern about ongoing errors in categorization of entries by the accounting firm. Tom supports Peter's viewpoint and suggested the Board review the 6-month report to make certain that all monies are appropriately accounted for.</li> </ul> </p>	<p>Finance report by Peter added to the August 20<sup>th</sup> agenda.</p>

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	2. Personnel/discipline: <ul style="list-style-type: none"> <li>• Tom is working on several personnel issues including a discrimination complaint from a Court member.</li> <li>• Additionally, a member wrote a letter complaining about representation.</li> </ul>	
	<u>Randy Johnese</u> 1. STO Committee Meeting <ul style="list-style-type: none"> <li>• Meeting scheduled for 08/24/07.</li> </ul>	Randy to email details of where and when to committee members.
	2. Personnel/discipline: <ul style="list-style-type: none"> <li>• TARD pay issue, there has been a change in how TARD language is interpreted, resulting in ineligibility for TARD pay for a member.</li> <li>• All but one employee in the Probation Dept. has received retro-pay.</li> </ul>	
	3. CEMA website and CEMAGRAM <ul style="list-style-type: none"> <li>• Minor letter spacing issue on website, related to formatting problem.</li> <li>• CEMAGRAM article deadline is August 20<sup>th</sup>. Submit articles to Randy by next board meeting.</li> </ul>	
	<u>President's Report</u> None	
	<u>CEMA Executive Board Training for 2007</u> Because of vacations, interviews of potential trainers will need to be scheduled in early September.	Richard to schedule and inform the committee.
	<u>2007 CEMA Action Committee Assignments and Reports</u> <ul style="list-style-type: none"> <li>• Political Action</li> </ul>	none
	<ul style="list-style-type: none"> <li>• Professional Development</li> </ul>	none

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	<ul style="list-style-type: none"> <li>• Communications</li> </ul>	none
	<ul style="list-style-type: none"> <li>• FPPC (Fair Political Practices Committee)</li> </ul>	* see Business Rep report under Tom Starkey.
	<ul style="list-style-type: none"> <li>• Membership Committee</li> </ul>	none
	<p><u>CEMA Executive Board Emergency Meetings</u>                      Not all board members have the flexibility of schedule to attend meetings on short notice.                      There is not a clear definition of what constitutes an emergency.                      Is CEMA staff excluded from emergency Board Meetings?                      How are minutes from emergency meetings handled?</p>	<p>An emergency meeting is held when the President decides the issue cannot wait until the next meeting to be addressed.                      CEMA staff will be informed of emergency meetings and whether or not their presence is desired.                      Minutes are reviewed at the next regularly scheduled board meeting. Once approved they are emailed to Randy for posting on the website.</p>
VI. Announcements	Women's Equality Day Breakfast - August 17, 2007	Dolores to email flyer.
VII. Next Agenda	Items to carry over identified	Trish to prepare agenda
VIII. Meeting Adjournment	12:55 PM	