

Issue	Discussion	Outcome/Recommendations
<p><b>Next Meeting is on November 19, 11:00 AM 1654 The Alameda</b></p>		
<p>Attendance</p>	<p><u>Present:</u>                      Dolores Morales, Second Vice-President                      Trish Haines, Secretary                      Amando Cablas, Member at Large                      Mary Mitchell, Member-at-Large                      Eric Goodrich, Member-at-Large                      Mark Hand, Member-at-Large  <u>Others present:</u>                      Tom Starkey, CEMA Business Representative                      Randy Johnese, CEMA Business Representative</p> <p><u>Absent:</u>                      Edna Esguerra, Board President                      Richard Rapacchietta, First Vice-President</p>	
<p>I. Call to Order</p>	<p>11:25 AM by Second Vice-President Dolores Morales</p>	
<p>II. Presentations to the Board</p>	<p>none</p>	
<p>III. Agenda Review and Approval</p>	<p>Completed</p>	
<p>IV. Consent Items</p>	<p>A. Review and Approval of Minutes:                      Executive Board Meeting minutes from 10/15/07 reviewed and approved.</p>	<p>No changes</p>

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V. Action Items	<p>A. E-Board meeting dates:</p> <p>1. The proposed day and time changes for the E Board meetings were discussed. It appears Tuesday's may work. Although, one meeting will be a morning meeting and one an afternoon meeting.</p>	Rachel to poll members.
	<p>B. Bulk Rate Postal Permit:</p> <p>1. Tom has researched the cost of a Bulk Rate Postal Permit as opposed to purchasing stamps.</p> <ul style="list-style-type: none"> <li>• The annual permit costs \$175.00</li> <li>• The return rate is \$1.00</li> </ul> <p>2. It was decided to continue with stamps at this point in time and reconsider the bulk postal permit in 2008 when the next mass mailing is anticipated.</p> <p>3. Motion floated: The E Board is to authorize the expenditure for postage for the mailer to non-PAC contributors from PAC funds not to exceed \$200.00.</p>	Motion passed.
VI. Informational Discussion Topics	<p>A.CEMA Business Representatives Report</p> <p><u>Tom Starkey</u></p> <ol style="list-style-type: none"> <li>1. Personnel issues, including a last minute lay-off in Public Health.</li> <li>2. IBB Committee <ul style="list-style-type: none"> <li>• Committee met 10/29/07. Tom to draft IBB statement and forward to Brian McKenna.</li> </ul> </li> </ol>	Statement sent to Brian McKenna 11/09.

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	<p>3. Vital Smarts Program</p> <ul style="list-style-type: none"> <li>• Tom reported that Bill Lamb of EAP had made a presentation to the EAP Board regarding the Vital Smarts Program and their Crucial Conversations Seminar.</li> <li>• Tom proposes we have Bill give the same presentation to the CEMA E Board as he believes the seminar would be of benefit to the Business Reps and CEMA members.</li> </ul>	<p>Tom to contact Bill Lamb.</p>
	<p>4. County Board of Sups Meeting</p> <ul style="list-style-type: none"> <li>• 154.8 million deficit projected for 2008. Outline below are the proposed cuts:</li> <li>• 31.5 million from VMC reserves</li> <li>• 31.3 million from general fund</li> <li>• 27.6 million from retiree health</li> <li>• 23.4 million from Departments</li> <li>• 1.6 million in bridge funding.</li> </ul>	
	<p><u>Randy Johnese</u></p> <p>1. STO Committee report:</p> <ul style="list-style-type: none"> <li>• Final counter proposals are in! Proposed timeline below:</li> <li>• Vote to membership in January.</li> <li>• Implementation of changes in February.</li> </ul>	
	<p>2. CEMAGRAM</p> <ul style="list-style-type: none"> <li>• pending</li> </ul>	
	<p>C CEMA Executive Board Training for 2007</p> <ul style="list-style-type: none"> <li>• The two trainer candidates have submitted their outlines to the sub-committee. Jim's focus is on the role of the Business Rep and defining what the organization wants from the E Board. Santa Linda's focus is on interaction between E Board members and clarifying vision and mission.</li> <li>• Discussion occurred around the cost of the training, the amount of time needed for the training and the content.</li> <li>• A request to approve up to \$5,000 dollars for the training was</li> </ul>	<p>Action tabled</p>

**CEMA Executive Board Meeting**

**Minutes from November 5, 2007**

Issue	Discussion	Outcome/Recommendations
	discussed.	
	D. 2007 CEMA Action Committee Assignments and Reports	
	Political Action <ul style="list-style-type: none"> <li>Letter to non-PAC contributors in draft form. Letter to be sent out ASAP.</li> </ul>	
	Professional Development <ul style="list-style-type: none"> <li>Michelle Jackman has been identified as the 12/07 luncheon speaker.</li> <li>Motion for professional development expenditure of \$1,500 plus travel for Michelle Jackman, total not to exceed \$2,000 floated.</li> <li>Pete Kutras slated for 01/25/08 @ the Wyndham</li> </ul>	Dolores to email Michelle's bio to E Board members. Motion approved
	Communications <ul style="list-style-type: none"> <li>Committee reviewed CEMAGRAM articles.</li> </ul>	
	So. Bay Labor Council <ul style="list-style-type: none"> <li>Letter of appointment for delegate (Dolores) remains pending. It is unclear if the contact information from has moved from Local 3 to the Labor Council.</li> </ul>	Randy to follow up.
	Audit Committee	Deferred
	Ad-hoc Dues Committee <ul style="list-style-type: none"> <li>Committed met 11/02/07. Sub-Committees formed and tasked.</li> </ul>	Next meeting at 11/19/07 E Board meeting.
VI. Announcements/Kudos	Thanks to Dolores for running meeting today.	.
VII. Next Agenda	Items to carry over identified <ul style="list-style-type: none"> <li>Committee reports at next E Board meeting to be abbreviated to allow for Dues Committee meeting.</li> </ul>	
VIII. Meeting Adjournment	1:03PM	