

Issue	Discussion	Outcome/Recommendations
Next Meeting is on Jan 5th, 2009 11:00 AM 1654 The Alameda		
Attendance	<p><u>Present:</u> Richard Rapacchietta, First Vice-President Dolores Morales, Second Vice-President Mark Hand, Secretary Amando Cablas, Member-at-Large Mary Mitchell, Member-at-Large Tammy Henry, Member-at-Large</p> <p><u>Others present:</u> Tom Starkey, CEMA Business Representative Randy Johnese, CEMA Business Representative</p> <p><u>Absent:</u> Edna Esguerra, Board President Laura Colunga, Member-at-Large Glenn Payne, Treasurer Prudence Slaathaug, CEMA Business Representative</p>	Left at 11:25am
I. Call to Order	Meeting called to order by Richard at 11:02am	
II. Agenda Review and Approval	Remove Professional Development, Communication Committee, South Bay Labor Council, Treasurer and Presidents reports from agenda	m.s.a. Moved by Hand Second by Cablas All approved.
III. Old Business	Santa Lynda Review	Tammy to pass this off, Rachel to gather the info. Defer till Jan Board Meeting.
IV. Consent Items	Review and Approval of Minutes: Motion to approve minutes of Dec 1st 2008.	m.s.a. Moved by Mitchell Second by Henry All approved.

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<p>V. Action Items</p>	<p>Upgrade for MS OFFICE Software. Motion to purchase 3 copies, not to exceed \$240 total cost (Randy to purchase and install)</p> <p>Dues Survey approval. Motion to send out dues survey to members by 12/17/08, leaving the survey open until 01/09/09. A reminder will be sent 01/05/09.</p>	<p>m.s.a. Moved by Hand Second by Cablas All approved</p> <p>m.s.a. Moved by Hand Second by Cablas All approved</p>
	<p>A. CEMA Business Representatives Report</p> <p>Tom's report was a farewell speech. This was Tom's last Board meeting before his retirement. Tom gave a "route" book to Prudence, so she can locate all members, dues paying or not.</p> <p>Randy's report was handed out at meeting.</p> <p>A liaison Training session is needed, and Randy hopes to schedule this near the end of Jan 09.</p>	
	<p>B. President's Report no report</p> <p>Board ask if we need a follow up letter to the New Chair of the BOS about what role CEMA will play in the Replacement process for the New County Executive.</p>	
	<p>C. Committee Assignments and Reports</p> <p>1. Dues Committee We have a timeline to take the Dues increase to a vote on April 10th, 2009</p>	

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	<p>2. Political Action Committee will discuss and recommend if any further donations need to be made to Richard Hobbs to help pay off campaign debt.</p> <p>3. Communications Committee - No report</p> <p>4. Treasurers Report - No report</p> <p>5. Professional Development - No report</p> <p>6. Bargaining Council Meeting held, prudence discussed.</p> <p>7. Elections Committee about 200 votes returned so far. votes will be validated and counted on Dec 19th at 5pm. All are welcome to observe.</p> <p>8. Member Services Committee - No Report</p> <p>9. Santa Lynda Update - No Report</p>	
<p>VII. Announcements/Kudos</p>	<p>Tammy shared that we need an additional \$565 to finish everything for the Retirement Party. Motion to approve an additional \$565 for Tom's Retirement Party.</p> <p>Good meeting. Thank you Richard, Meeting was kept on time, and finished early.</p>	<p>m.s.a. Moved by Hand Second by Mitchell All approved</p>
<p>VIII. Next Agenda</p>	<p>Will review 2009 Meeting Dates Don D. will have updated costing information from OE3.</p>	
<p>VIII. Meeting Evaluation and Adjournment</p>	<p>Adjourned at 12:45pm</p>	